



July 25, 2023

Dear Mission Priority Grant Applicants,

Each fall, the Congregational Resourcing Team (CRT) distributes Mission Priority Grants for initiatives planned for the following year. We're thankful to be able to support our congregations as they continue the mission of Jesus Christ in Arizona.

**The application deadline for the 2024 Mission Priority Grants is September 29, 2023.** This allows time for qualifying 2024 initiatives to be reviewed and funded before the year begins. If you are awarded funds, you can expect a letter describing your award before the end of the year, with funding soon after.

Please carefully review the entire attached application. There are also a few resources available on the Presbytery's website at <https://www.azpresbyteries.org/congregational-resourcing-grants> to help you write a strong grant proposal.

Please remember that there are often more grants requested than there are funds available. We score all applications and funds are allocated based on how well the proposed projects fulfill CRT's mission. To maximize your award, be sure to carefully follow the guidelines presented. Many applicants have missed out on money because their applications lacked requested information.

If you have any questions, please email the Presbytery office ([pbyoffice@gmail.com](mailto:pbyoffice@gmail.com)) and ask for your email to be forwarded to CRT Grants.

We look forward to hearing from you.

Yours In Christ,

The Congregational Resourcing Team

## Basic Information

*Please complete this page thoroughly.*

Date Submitted: \_\_\_\_\_

Project Name: \_\_\_\_\_

Name of Church / Organization: \_\_\_\_\_

Church / Organization Phone Number: \_\_\_\_\_

Church / Organization Address (include city, state, and zip code):  
\_\_\_\_\_

Contact Person: \_\_\_\_\_

Contact Person's Phone Number: \_\_\_\_\_

Contact Person's Email Address: \_\_\_\_\_

(If applicable, please also answer the following.)

Partner Church / Organization: \_\_\_\_\_

Partner Church / Organization Address (include city, state, and zip code):  
\_\_\_\_\_

Partner Church / Organization Phone Number: \_\_\_\_\_

Partner Contact Person: \_\_\_\_\_

Partner Contact Person's Phone Number: \_\_\_\_\_

Partner Contact Person's Email Address: \_\_\_\_\_

In which category are you submitting your application? Please check the one that fits your application best.

CONGREGATIONAL DEVELOPMENT and COLLABORATION AMONG CONGREGATIONS

*Congregational development includes both program and leader development that gives churches clarity, purpose, focus, and energy to fulfill God's call to them. Most of this development work must come from within a congregation's members and leaders. Some initiatives in this category will help congregations connect with each other.*

STARTING NEW WORSHIPPING COMMUNITIES

*The Grand Canyon Presbytery affirms God's continuing call to grow, both in depth and numbers. To do that, it supports new worshipping communities and the leaders who help them grow through true teaching and persistent evangelism.*

SUPPORTING REGIONAL AND AFFILIATED ORGANIZATION PROGRAMS

*The Presbytery supports regional and affiliated organizations which serve and nurture our community and beyond by sharing the Word of God. Montlure Presbyterian Church Camp and Arizona Peace and Justice Network are two examples of such organizations.*

# Questions to Answer

*Please submit answers to the following questions.*

## 1. Introduction and Overview

- What do you want mission funds for?
- Detail the specifics of how you'd like to use the requested funds.
- Describe your ministry's people, programs, and goals.

## 2. Details

*Answer as many as you can in each category that applies.*

### **Whom will the grant project enrich?**

- To whom is your initiative targeted?
- Who do you expect to execute the project? Detail their responsibilities.

### **What are the specific things you want to do?**

- Detail the specific activities you're planning.
- What primary result do you expect when the project is done?
- Describe the measures and benchmarks you will use to determine whether the primary results are being met.

### **When do you expect to start and finish?**

- Create a project timeline, including completion. Be detailed.

### **Where will the project happen?**

- Identify the geographical or organizational boundary for the project. For example, your project might impact a certain school, a particular program, a group of people, a trip, or a specific congregation.
- Explain how your mission grant will impact your congregation or organization, its community, our Presbytery, and beyond.

## 3. Budget

- How much money are you seeking?
- Develop and attach a spreadsheet or table with a detailed budget for the funds requested.
- Include details and be as comprehensive as possible. Include salaries, honoraria, travel, etc. We recognize that some figures may be estimates.
- Include both the expenses of your project and sources of revenue, including the CRT grant you're seeking. Make sure the expected revenue and expenses balance.
- Include a current balance sheet for your church or organization.
- How is your congregation or organization contributing to this project? If it's providing money, how much?
- If there are any other contributions or grants received related to this project, please detail them.
- List any past Mission Priority Grants from CRT. This is required.

#### **4. Alternatives**

- How would not receiving a Mission Priority Grant affect this project?
- How would you carry out this project if you were to receive less funding than you seek?

#### **5. If you're a church, are you up to date with your per capita payments?**

*We do not penalize applications for churches that are behind on per capita payments.*

- If you are behind, why?

# Rubric for Scoring

*These are some questions we ask of your application to determine the score we give it. Every application does not need to “check every box” below, but should address many of the questions in the rubric in some way.*

## **1. Inclusion of diverse ethnicities and people groups**

- Does the proposed project support any ethnic groups which are minorities in Arizona? If so, how?
- Does it encourage multi-ethnic relationships and experiences? If so, how?

## **2. Connection to mission**

- How does your proposal connect to your local church or organization’s mission?
- How does your proposal connect to your organization’s mission?
- How does your proposal connect to the Presbytery’s mission?
- How does your proposal connect to the General Assembly’s mission?
- Does it support the mission of a continuing grant program?

## **3. Congregational networking**

- Does the proposal provide experiences for multiple congregations? If so, how?
- Does the proposal include technology which connects congregations?

## **4. Individuals affected**

- How does the proposal impact a large percentage of the people in a local congregation?
- How does the proposal impact the broader community?
- How does the proposal impact additional people throughout the Presbytery and/or region?

## **5. Plan for evaluation of effectiveness**

- How will the grant recipients demonstrate that the project was effective?
- How will the grant recipients provide feedback to CRT?

## Submission Instructions

Please email the completed application, along with any attachments, to the Presbytery Office (pbyoffice@gmail.com). Use the email subject line "Attention: CRT Grant Application".

If you are unable to email the application, you may print and mail it to Presbytery Grand Canyon, P.O. Box 2507, Mesa, AZ 85214-2507. Please address the envelope to "Attention: CRT Grant Application."

**The deadline for the 2024 Mission Priority Grants is September 29, 2023.** This is a hard deadline.

If you have further questions not answered by this application, you may call the Presbytery office at 602-468-3820.

## Six-Month Report for Grant Recipients

If you are awarded a Mission Priority Grant, please provide us with a detailed summary of how you used the grant money and the results your initiative has achieved within six months of receiving the funds. Not submitting a Six-Month Report may impact future grant applications.

If, at the time of your report, your project has completed, please provide a project summary. If your project is ongoing, please describe the progress made so far and your plans for completion.

If the grant was for a general budget, provide a summary of how the grant funds affected your congregation, project, or organization.

In your Six-Month Report, please be sure to include the following:

- Accounting for how the money has been spent, including how much money (if any) remains to be spent
- Photos of the facilities, people, events, equipment or anything else the grant has enabled or purchased for you

Please send your Six-Month Report to pbyoffice@gmail.com. Make the email subject "Attention: CRT Grants." If someone contacts you requesting your Six-Month Report you may reply directly to that person.

Information from your Six-Month Report, including photos, may be featured in E-FOCUS to showcase the impact of these grants.

Any unused funds must be returned to the Presbytery. Please contact the Presbytery office for more information on how to proceed with doing this.