Position Description

**Nursery Attendant**

Trinity Presbyterian Church, Tucson, Arizona

**Purpose:** This is a part-time, non-exempt, year-round position for a Sunday Morning Nursery Attendant to provide steady, loving care for the children in our church Nursery.

**Responsibilities:**

* Provide a welcoming, calm and loving presence in the Nursery for infants, toddlers and pre-school children.
* Be in the Nursery for 2 or 3 hours each Sunday morning, and at occasional other times as needed and as available.
* Maintain a safe and sanitary environment for the children at all times.
* Interact with the children in age-appropriate ways, and provide a positive example of Christian values.
* Work cooperatively with Nursery volunteers, church staff and parents.
* Inform the Chair of the Christian Education Committee any time the Nursery Attendant must be absent, or have a concern about the children, the facilities, or Nursery procedures.
* Follow Nursery Guidelines for Nursery standards.
* Must be able to lift 25 lbs.
* Provide monthly status reports to the Christian Education Committee and attend the Christian Education Committee meetings as needed.

**Requirements:**

* The Nursery Attendant must maintain a current CPR certificate and know basic first aid procedures.
* All Nursery staff should have current vaccinations including MMR and COVID.
* All Nursery staff should be trained according to Trinity’s “Policy and Procedures on Child Protection and Sexual Misconduct Prevention”.

**Relationships:**

* The Nursery Attendant works with the Christian Education Committee, the Head of Staff, other staff leaders, and volunteers as needed to carry out responsibilities.

**Evaluation:**

* Annual performance review will be conducted by the Head of Staff. Compensation will be reviewed annually by the Personnel Committee of Session.

*A&P Committee Approved 11-13-23.*

*Session Approved 11-21-23.*