

MISSION PRIORITY  
GRANT APPLICATION  
INFORMATION

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A GUIDE ON THE  
MISSION PRIORITY GRANT APPLICATION  
AND CORRESPONDING  
SCORING RUBRIC

# What Qualifies As A Mission Priority Grant

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## 3 Categories For Mission Priority Grants:

- (1) Congregational Development And Collaboration Among Congregations
- (2) Starting New Worshipping Communities
- (3) Supporting Regional And Affiliated Organization Programs

# Congregational Development And Collaboration Among Congregations

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Congregational development includes both programmatic and leadership development that help churches gain clarity, purpose, focus, and energy to fulfill God's call to them. Most of this development work must come from within a congregation, its members and leaders, as well as collaborating with other congregations to achieve this.

# Starting New Worshipping Communities

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The Grand Canyon Presbytery affirms God's continuing call that the presbytery grow in membership and mission. One way to meet this goal is by adding more worshipping communities which are led by people with a passion for this work, coupled with the commitment to nurture and support new growth.

# Supporting Regional And Organization Affiliated Programs

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Regional and affiliated organizations who are supported by the Presbytery, which will support, serve and nurture their community and beyond; while sharing the Word of God, and continuing the mission of Jesus Christ.

- ◆ Examples of these programs include, but are not limited to: Montlure Presbyterian Church Camp and Arizona Peace and Justice Network.

# Instructions For Submittal

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- ♦ This application and other resources are available from the Presbytery Grand Canyon website in the Congregational Resources filing cabinet.
- ♦ Email the completed application with attachments addressing each of the tasks and budget outline to the Presbytery Office. Clearly state on the email subject line “Attention: CRT Grant Application”.  
Email to: [pbyoffice@gmail.com](mailto:pbyoffice@gmail.com).
- ♦ Or you may mail to: Presbytery of the Grand Canyon - Att: CRT Grant Applications at 4141 W Thomas Rd Phoenix, AZ 85018.

THE DEADLINE FOR THE AUGUST 2020

GRANTING PERIOD IS

JULY 25, 2020



SAVE THE DATE

PLEASE CAREFULLY REVIEW PAGE 4

“APPROVAL PROCESS INFORMATION”

# TASK 1.

- 1. Introduction and Purpose of Grant Funding**
- 2. Funding Request Includes: Who, What, When, Where**
- 3. Budget**
- 4. Inclusion of Racial / Ethnic Participants**
- 5. Connection to Mission**
- 6. Congregational Networking**
- 7. Individuals Impacted**
- 8. Plan for Evaluation for Effectiveness**
- 9. Other Factors Not Addressed**

INTRODUCTION  
AND  
PURPOSE OF  
FUNDING REQUEST

♦ Purpose of funding request-

- ♦ Provide a statement of purpose for the request of mission funding.
- ♦ Include specifics of what the grant will be used for.
- ♦ Describe your ministry in ways that give others a sense of its people, programs and goals for helping others.

# Introduction And Purpose Of Funding Request

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THE FUNDING  
REQUEST INCLUDES:

= WHO =

= WHAT =

= WHEN =

= WHERE =

## The Funding Request Includes: **Who**

- ♦ Answer as many as you can in each category that apply.
- ♦ Who - Who will be enriched by the grant project?:
  - ♦ The target group who will benefit from the project.
  - ♦ Those generally expected to execute the project.
  - ♦ Their responsibilities.
  - ♦ Gift necessary to complete a successful project.

## The Funding Request Includes: **What**

- ♦ Answer as many as you can in each category that apply.
  - ♦ What - Grant specifics:
    - ♦ Identify the specific activities anticipated for the project.
    - ♦ What primary result is expected at the conclusion of the project?
    - ♦ Describe the measures and benchmarks you will use to determine if the primary results are being met

## The Funding Request Includes: **When**

- ◆ When - Project timeline:
  - ◆ Explain a timeline of completion
  - ◆ Be as specific as you can

## The Funding Request Includes: **Where**

- ♦ Where - Where the project will take place:
  - ♦ Identity the geographical or organizational boundary for the project
    - ♦ Example: congregation or organization, community, Presbytery or beyond
  - ♦ Explain how your mission grant will impact your congregation or organization, community, Presbytery or beyond.

# BUDGET

## Budget Instructions

- ◆ Develop and attach a separate spreadsheet or worksheet with a detailed budget for the grant requested
- ◆ Be as comprehensive as possible.
  - ◆ \*If for an organization, be as detailed as possible on how funding will be utilized.
- ◆ *Funding request must include the church or organization's recent balance sheet*

## Your Project Budget Must Include

- ◆ Specified budget outline on a separate spreadsheet or worksheet (Required)
  - ◆ This would include: All expenses and expected income to pay for the project (applicant's contribution, possibly donated labor (if applicable), other contributions, other grants, CRT Grant amount you are applying for), to be balanced.
    - \*If unable to balance, what is your plan to secure further funding\*
- ◆ Amount you, as the applicant are contributing.
- ◆ Other contributions or grants received - List all.
  - ◆ Required: Must list any past Mission Priority Grants from CRT
- ◆ The total amount you are requesting.
- ◆ Project budget and information is required for grant to be considered for review.

## Budget Inclusions And Examples

- ♦ General Budgets / Salary:

- ♦ Example: general operating budgets, salaries, honoraria, travel, etc.

- ♦ Programmatic:

- ♦ Example: curriculum expenses or supplies, specific programs, events, etc (Ex: VBS, other types of short term or ongoing programs or events).

- ♦ Property:

- ♦ Example: building expenses, property improvements, etc.

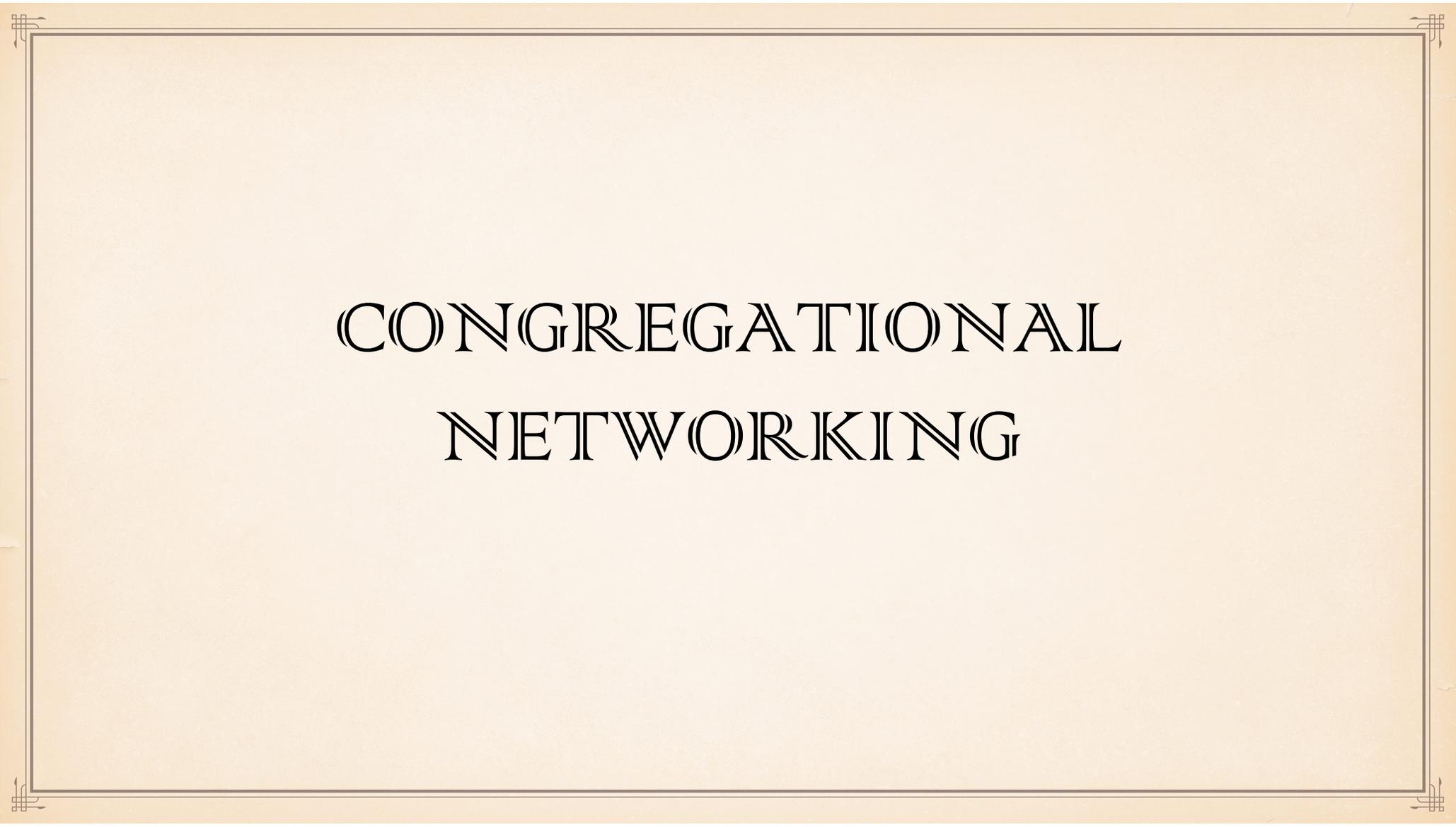
INCLUSION OF  
RACIAL AND ETHNIC  
PARTICIPANTS

- ◆ Does the grant support the needs of racial / ethnic persons? If so, how?
- ◆ Does it encourage multi-ethnic relationships and experiences?

CONNECTION  
TO  
MISSION

◆ Address As Many Items As You Can:

- ◆ How does your grant connect to your local church's mission?
  - ◆ *OR*
- ◆ How does your grant connect to your organization's mission?
- ◆ How does your grant connect to the Presbytery's mission?
- ◆ How does your grant connect to the General Assembly's mission?
- ◆ Does it support the mission of a continuing grant program?



CONGREGATIONAL  
NETWORKING

- ◆ Does the grant provide experiences for multiple congregations? If so, how?
- ◆ Does the grant include technology which connects congregations?

INDIVIDUALS  
IMPACTED

◆ Address As Many Items As You Can:

- ◆ How does the grant impact a large percentage of people in the local congregation?
- ◆ How does the grant impact additional people in the community?
- ◆ How does the grant impact additional people throughout the Presbytery and / or region?

PLAN FOR  
EVALUATION OF  
EFFECTIVENESS  
INCLUDED

- ◆ How will the grant recipients show that the grant was effective?
- ◆ How will CRT know the grant was effective?

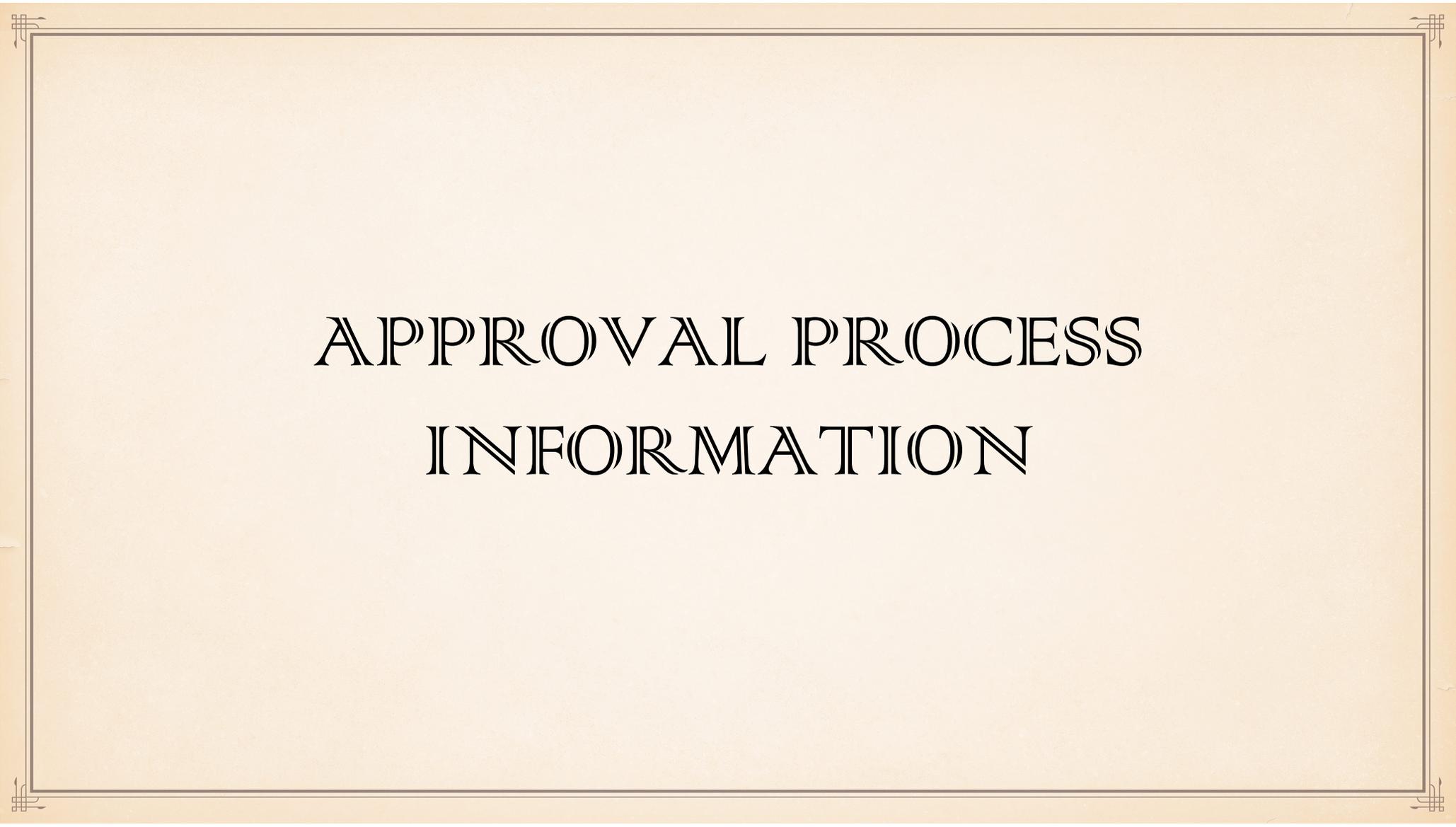
OTHER FACTORS NOT  
ADDRESSED BY THE  
GRANT APPLICATION  
YOU WANT TO  
BE INCLUDED

## TASK 2.

- ♦ Would this mission project be able to be completed, if not fully funded?

## TASK 3.

- ♦ The following question only applies to churches:
  - ♦ The Resources Committee has asked CRT to include the following question for information only. It is not applicable for organizations. Churches applying for mission priority grants will not be penalized if they are not up-to-date on per capita payments.
    - ♦ Are you up-to-date on your per capita?
    - ♦ If not, why?



APPROVAL PROCESS  
INFORMATION

## Grant Funding Information

Each year the Congregational Resourcing Team is given a budget for Mission Priority Grants to use throughout the year. There are two granting periods during the year, January and August. The budget is split between these two granting periods, 75% of the budgeted amount for the January grants, then remaining 25% for the August grants. The Mission Priority Grant funding is funded by the Presbytery's Missional Budget, which is from the Mission Pledge Dollars from our churches. CRT's 2020 Mission Priority Grant budget is \$51,400. This breaks down to be \$38,550 for the January granting period and the remaining funding for August's granting period.

## Grant Funding Information, Continued

In 2019, CRT had \$70,400 available in grant funding; therefore, that unfortunately means CRT has \$19,000 less in available Mission Priority Grant funding available for 2020. The good news is that CRT is positive they can continue to support, encourage and make a positive impact throughout the Presbytery, continuing the mission of Jesus Christ.

# Approval Process

- ♦ The Congregational Resourcing Team Grant Sub-Committee will hold a special review meeting at the beginning of August 2020 to review all applications.
- ♦ Applicants will receive a letter from CRT with the determinations made after that meeting.

## Grant Approval Statement

- ◆ You must provide a detailed summary on how the grant money was utilized and has affected the project or event for which you applied and the end result within 6 months of grant funding.
- ◆ If application is for an ongoing project, provide an update at the 6 month mark and at the one year mark. If applicable, provide an update at the completion of the project as well.
- ◆ If the grant was for a general budget, provide an update/effectiveness summary at the 6 month and one year mark, on how the grant funds affected your congregation, project, or organization.

## Grant Approval Statement, Continued

- ♦ At the 6 month mark, completion of the project / or at the 1 year mark if for an ongoing project or budget, submit an accounting for expenses as well.
- ♦ Please include any pictures of projects or of events for the grant. If applicable, please send pictures of things your budget grants were used for as well.
- ♦ Future grant funding may be affected if an effectiveness summary is not received within 6 months of funding.
- ♦ Once the project is complete, a final summary and budget is required to be submitted to CRT
- ♦ Send information to [pbyoffice@gmail.com](mailto:pbyoffice@gmail.com) - Attention CRT Grants.

## Grant Approval Statement, Continued

- ♦ Small articles will be featured in EFOCUS to showcase the different grant recipients and how the grant has made an impact on the church / project, Presbytery and community. We can include 2-3 pictures as well.
- ♦ Submit all information to [pbyoffice@gmail.com](mailto:pbyoffice@gmail.com) - Subject Line: Attention CRT EFOCUS Grant Article.
- ♦ Any unused funds must be returned to the Presbytery. Please contact the Presbytery office for more information on how to proceed with doing this.

We look forward to reading about all of the wonderful ministries and missions that are being done to continue Christ's own ministry and mission in the world, and to be his disciples. Thank you for all that you do.

Many Blessings On Your Journey.

Your's In Christ,

The Congregation Resourcing Team (CRT)